

Republic of the Philippines
Province of Nueva Ecija
Municipality of Talavera

Purchase of Office Supplies, Sports Materials, Janitorial Supplies, Office Equipment , ICT
Equipment & Accessories use for Municipality of Talavera

BID FORM

Date: December 11, 2017

To: **ALFREDO S. ATRAJE**
BAC Chairman
Local Government Unit of Talavera
Talavera, Nueva Ecija

We, the undersigned, declare that:

- (a) We have examined and have no reservation on the Bidding Documents (Bids), for the above projects.
- (b) We offer to execute the Works for this Contracts in accordance with the Bid and Bid Data Sheet, General and Special Conditions of Contract accompanying this Bid;

The total price of our Bid for the above projects, excluding any discounts offered in item (d) below is: _

_____ (Php _____)_____

The discounts offered and the methodology for their application are: n/a ;

- (c) Our Bid shall be valid for a period of one hundred twenty (120) days from the date fixed for our Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) If our Bid is accepted, we commit to obtain a Performance Security in the amount of five (5%) percent of the Contract Price for the due performance of the Contract,
- (e) Our firm including any subcontractors or suppliers for any part of the Contract are all Filipino citizen,
- (f) We are not participating, as Bidders, in more than one Bid in the bidding process, other that alternative offers in accordance with the Bidding Document;
- (g) Our firm, it affiliates or subsidiaries, including any subcontractors of suppliers for any part of the Contract, has not been declared ineligible by the Funding Source;
- (h) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- (i) We understand that you are not abound to accept the Lowest Evaluated Bid or any other Bid that you may receive.

Name : _____

In the capacity of : _____

Signed : _____

Duly authorized to sign the Bid for and on behalf of: _____

Date Signed : _____

Republic of the Philippines
Province of Nueva Ecija
Municipality of Talavera

Purchase of Office Supplies, Sports Materials, Janitorial Supplies, Office Equipment , ICT Equipment & Accessories use for Municipality of Talavera

SUMMARY OF BID PRICES
(All Parts of Bill of Quantities)

Instructions for completing the Summary of Bid Prices:

1. Part No. – Enter the “Part No.” for each section of the BOQ where unit prices are entered.
2. Part Description – Enter the “Part Description” corresponding to the “Part No.”
3. Total Amount – Enter the “Total Amount” in Pesos for all pages having the same “ Part Description”

Part No.	Part Description	Total Amount
1	Purchase of Office Supplies, Sports Materials, Janitorial Supplies, Office Equipment , ICT Equipment & Accessories	

Name : _____ in the Capacity of _____

Signed : _____ Date : _____

Duly authorized to sign the Bid for and on behalf of _____

Republic of the Philippines
Province of Nueva Ecija
Municipality of Talavera

BILL OF QUANTITIES

(Column (1), (2), (3) and (4) are to be filled up by the Procuring Entity)				(Column (5), and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Quantity	Unit	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
1	Air Freshener	3	btls		
2	Alcohol Ethyl 70%	15	btls		
3	Ballpen BP-SF	30	bxes		
4	Battery AA	12	pcs		
5	Battery Calculator	10	pcs		
6	Bathroom Soap	12	bars		
7	Binding	250	pcs		
8	Binder Folder	2	pcs		
9	Book Cover Bolt	239	pcs		
10	Bond Paper 216mmx279mm 80gsm	150	rms		
11	Bond Paper Subs20 Legal Size	109	rms		
12	Bond Paper Subs20 Letter Size	22	rms		
13	Bond Paper E-Paper Long	25	rms		
14	Bond Paper E-Paper Short	25	rms		
15	Bond Paper 216x330, Subs 20 Long	10	rms		
16	Bond Paper Book Paper 216x279mm	4	rms		
17	Bond Paper Subs16 216x330mm	6	rms		
18	Bond Paper Subs16 216x279mm	8	rms		
19	Bond Paper 70gsm Long	200	rms		
20	Bond Paper 70gsm Short	250	rms		
21	Calculator 12 Digits Scientific	2	pcs		
22	Calculator 12 Digits	1	pcs		
23	Calculator 8 Digits	3	pcs		
24	Carbon Paper Long	1	bxes		
25	Carbon Paper Short (Blue)	1	bxes		
26	Carbon Paper Short (Black)	12	bxes		
27	Cartolina	60	pcs		
28	Cutter Blade	1	bxes		
29	Cutter Ordinary	2	pcs		
30	Correction Fluid	3	bxes		
31	Correction Fluid	10	pcs		
32	Correction Tape	19	pcs		
33	Computer Monitor LED 17"	1	unit		
34	Copier Toner (Xerox)	3	tubes		
35	Detergent Bar	12	bars		
36	Digital Camera 24.2 MP with AF-P 18-55mm VR Lens Kit	1	unit		

37	Envelope Brown Legal Size	190	pcs		
38	Fastener Metal	11	bxs		
39	Fastener Metal with Plastic Coated	12	bxs		
40	Fastener Heavy Duty (Big)	10	bxs		
41	Filing Box	15	pcs		
42	Flash Drive 16GB	5	pcs		
43	Folder Legal Size	15	rms		
44	Folder Legal Size	110	pcs		
45	Folder Letter Size	60	pcs		
46	Folder w/ Plastic Grip	130	pcs		
47	Folder Expanding	150	pcs		
48	Glass Cleaner	2	btls		
49	Insecticide Aerosol	9	btls		
50	Keyboard	3	pcs		
51	Marking Pen	20	pcs		
52	Morroco Folder	1500	pcs		
53	Mailing Envelope	1	bxs		
54	Marking Pen	3	pcs		
55	Mechanical Pen	3	pcs		
56	Mechanical Eraser	6	pcs		
57	Mechanical Ink	3	pcs		
58	Mechanical Pencil	2	pcs		
59	Measuring Tape 50m	5	pcs		
60	Numbering Machine	2	pcs		
61	Onion Skin Paper	93	rms		
62	Office Table 2x3 with Top Glass	1	unit		
63	Office Chair	2	units		
64	Paste Solid with Applicator	2	jars		
65	Paper Clip Small	21	bxs		
66	Paper Clip Big	22	bxs		
67	Paper Yellow Pad	90	pads		
68	Pencil Lead with Eraser	20	bxs		
69	Pentel Pen Black	8	pcs		
70	Printer Ink LC39 Black	26	btls		
71	Printer Ink LC39 Cyan	11	btls		
72	Printer Ink LC39 Magenta	11	btls		
73	Printer Ink LC39 Yellow	11	btls		
74	Printed Forms (Prospectus) Back to Back	29	rms		
75	Printed Forms (Classcard)	20000	pcs		
76	Printer Ink Epson T6641 Black	49	btls		
77	Printer Ink Epson T6642 Magenta	13	btls		
78	Printer Ink Epson T6643 Yellow	13	btls		
79	Printer Ink Epson T6644 Cyan	13	btls		

80	Printer Ink No. 704 Colored	12	pcs		
----	-----------------------------	----	-----	--	--

81	Printer Ink No. 704 Black	12	pcs		
82	Printer Ink Epson T6-641, 642, 643, 644	52	pcs		
83	Printer 3 In 1 with Cont. Ink System	1	unit		
84	Printer Toned	4	tubes		
85	Printer Roller	1	set		
86	Printer Ink Black	10	pcs		
87	Printer Ink Colored	10	pcs		
88	Permanent Marker	5	pcs		
89	Printer Ribbon, Epson, 8750 Refill	3	pcs		
90	Printer Ink No 704 Colored & Black	3	sets		
91	Pilot Ink	3	btls		
92	Printer Ribbon (refill)	50	pcs		
93	Printer Ribbon LX300	6	pcs		
94	Printer Ink No 664 Black, Cyan, Yellow, Magenta	2	sets		
95	Printer Ink No 704 Black	3	pcs		
96	Printer Ink No 704 Colored	1	pcs		
97	Printed Forms (Building Permit, Electrical, Mechanical, Sanitary, Occupancy, Completion)	1	set		
98	Record Book 500 pages	15	pcs		
99	Sign Pen (Black & Red)	15	bxes		
100	Stamp Pad	13	pcs		
101	Stamp Pad Ink	20	pcs		
102	Stapler No. 10	3	pcs		
103	Staple Wire No. 10	20	bxes		
104	Stapler No. 35	2	pcs		
105	Staple Wire No. 35	40	bxes		
106	Sign Pen (Black)	7	bxes		
107	Sign Pen (Red)	4	bxes		
108	Sign Pen	13	pcs		
109	Sacks	100	pcs		
110	Scotch Tape	16	pcs		
111	Stand Fan 14"	5	units		
112	Scale 1:1000	2	pcs		
113	Scissor	2	pcs		
114	Tape	5	pcs		
115	Toner	10	pcs		
116	Toilet Bowl Cleaner	4	ltrs		
117	Toilet Deodorant, 50g	6	pcs		
118	Tracing Paper	5	pcs		
119	Typewriter Ribbon	25	pcs		

120	Toilet Tissue	3	bundles		
121	Toilet Tissue	10	rolls		

122	Wireless Mouse	3	pcs		
123	Whiteboard Marker	18	pcs		
TOTAL					

AMOUNT IN WORDS _____
 _____.

SUBMITTED BY:

 Name and Signature of Bidder's/Representative Date : _____

Position : _____

Name of Bidder : _____