



**INVITATION TO APPLY FOR ELIGIBILITY AND TO BID  
GOODS 2023 - 74**

The Municipal Government Unit of Talavera, through its Bids and Awards Committee (BAC), invites Contractors for Suppliers for Public Bidding of Goods to apply for eligibility and if found eligible, to bid for the hereunder contract/project:

Name of Projects	Location	Brief Description	Approved Budget for the Contract (ABC)	Contract Duration	Price of Bid Documents
Purchase of Office Supplies & Accessories	Municipality of Talavera	Office Supplies & Accessories	179,942.00	15 days	500.00

Prospective bidders should pass a valid License applicable to the contract, have completed a similar contract both design and construction, with a value at least 50% of the ABC, and have key personnel (for construction & design profession) and equipment, (listed in the Bidding Documents) available for the prosecution of the contract. The BAC will use non-discretionary "pass/fail" criteria in the Eligibility Check/Screening as well as the Preliminary Examination of Bids. The Bid Evaluation procedure to be adopted shall be in accordance with the GPRB Resolution No. 22-2007 dated September 8, 2007. The BAC will conduct Post-Qualification of the Lowest Calculated Bid.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provision of R.A. 9184 and its Implementing Rules and Regulations (IRR) and GPRB Resolution No. 22-2007 dated September 8, 2007.

The complete schedule of activities is listed, as follows:

Activities	Schedule
Issuance of Bid Documents	November 24 – December 15, 2023
Deadline for Submission of Bid and Opening of Bids	December 15, 2023 (10:00 A.M.)

Bid opening shall be conducted at the Municipal Engineering Office, Municipal Compound, Pag-asa, Talavera Nueva Ecija. Pursuant to the IATF Guidelines and strict implementation of the minimum health standard and safety protocol.

The BAC will issue to prospective bidders *Eligibility Forms* at BAC Office, Engineering Office, Municipal Building, Talavera, Nueva Ecija upon their submission of a LOI. Prospective bidders shall submit the *Eligibility Requirements* to the BAC at the said address. They may also obtain the results of the *Eligibility Check* by the BAC at the same address.

The BAC will issue Bidding Documents only to the bidders declared by the BAC to be eligible for the bidding upon payment of a non-refundable amount of bidding documents stated in the Implementing Rules and Regulation of R.A. 9184 to the Municipal Treasurer's Office of Talavera.

The award shall be made after Bid Evaluation & Post Qualification of the Lowest Calculated Bids.

The LGU - Talavera assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

CONTACT PERSON:

  
MARVIN D.C. MARCIAL  
BAC Secretariat

Approved by:

  
ALFREDO S. ATRAJE  
BAC Chairman

NOTED:

  
HON. NERITO S. SANTOS JR.  
Municipal Mayor